

**Govt. ITI(BOYS), Ongole is in the constant contact with the Industries for better placement of Trainees.**

Passed out Trainees can send their resume/bio-data to  
The Principal  
Govt. ITI(Boys),  
Near Ongole Market Committee, Beside MNR cancer Hospital  
Guntur Road. ONGOLE  
By post or through E-Mail to  
[ongoleitib@gmail.com](mailto:ongoleitib@gmail.com)  
(Or) contact  
Sri K.Krishnamurthy,  
Placement Officer  
Govt. ITI(boys):Ongole  
Prakasam Dist  
Ph: 9703165456

## **Training Career & Placement Cell [TCPC]**

### **Main Objectives TCPC**

1. Ensure employment & Self Employment to all Trainees

### **Function of TCPC**

Organize campus Interviews for recruitment of Trainees.

2. Maintain details of all Trainees
3. Collect the requirement of skilled workforce of Industries.
4. Provide counseling & Career guidance to Trainees by professionals & Experts.
5. Do skill gap mapping & Provide skill gap Training to Trainees.
6. Keep Track of the passed out Trainees till they are employed at least for 3 years.
7. Conduct survey in Industries to find out employment potential.
8. Work like employment Exchange.
9. Publicity Center of Excellence Scheme.

STRUCTURE OF TCPC:

1.	Principal	Chairman
2	TCPO	Member/Secretary
3	CLERK	Member

## Role & Responsibilities of TCPO:

1. Maintain record / follow-up register of all trainees admitted from Aug 2008 session - whether employed / self employed / gone for higher education .
2. Maintain record of industries/ Employing Govt. organization .
3. Organize campus interviews, recruitment fairs .
4. Inform all passed out trainees about the recruitment fairs organized by Govt. / Semi Govt./ Pvt. Organization time to time
5. Arrange seminar and workshop regularly for counseling & vocational guidance & employment opportunities
6. Display paper cuttings or notices about vacancies .
7. Help the trainees to prepare CV.
8. Organize workshop with the help of by DIC / MCED/ MITCON/ Banks/Development Corporations.
9. Organize EDP training
10. Organize Training programme to improve interview skills, personality development , Soft skills etc.,
11. Keep track of passed out trainees at least for 3 years.
12. Arrange On the Job Training and industrial visits for trainees.
13. Facilitate for overseas employment.
14. Conduct survey to find employment potential
15. Conduct survey to find employment potential.